

## Guidelines for Reviewers

### Procedure

The reviews are sent electronically (doc, docx o rtf) to the review sector of the journal ([recensioni@teresianum.net](mailto:recensioni@teresianum.net)). Possible languages are English, Italian, Spanish, French, and German. Reviews must be finished within a year from reception of the review exemplar.

### Quotations

At the beginning of the review, the bibliographic reference of the reviewed book should be given in the following mode:

Cf. First Name LAST NAME, *Title. Subtitle*, Collection name, Publisher, Place of publication year, number of pages, ISBN, price (in €).

Books by various authors should name the editor, with the indication: (ed.)

Examples:

André BROUILLETTE, *Le lieu du salut. Une pneumatologie d'incarnation chez Thérèse d'Ávila*, Cogitatio Fidei 293, Cerf, Paris 2014, 336 p., ISBN 978-2-204-10254-4, € 39.

Silvano GIORDANO (ed.), *Teresa di Gesù. La parola, comunicazione e rappresentazione*, Fiamma Viva 53, Edizioni OCD, Roma 2014, 237 p., ISBN 978-8-8722-9578-6, € 18,50.

### Indications for the composition of the text

Reviews should not exceed 5.000 characters (spaces included), except in the case of very important books. Shorter notes, serving to alert readers to a publication, should not exceed 2.000 characters (spaces included). Preferred fonts are *Times* or *Times New Roman*. *Italics* are to be used for foreign words and for words you want to emphasize; never use **bold** or underlined. For textual references, use quotation marks (“...”); for the other cases (to emphasize or for quotations within quotations) use simple quotations marks (‘...’). The review should include some particularly relevant quotations of the reviewed text followed by the indication of the number of page in brackets (but without using “p.”). Do not use footnotes, bibliography, and titles in reviews.

By submitting a review, the reviewer guarantees that his or her contribution is original and that it has neither been published nor is to be published elsewhere.

The submission of reviews and the eventual publication in the journal are free of charge. There will be no payment for publication. After publication in the journal *Teresianum*, the reviewer will receive the pdf and will be permitted to share it freely even on recognized websites (indicating the source).

### Publication Ethics and Malpractice Statement

The journal *Teresianum* is committed to standards of ethical behaviour for the whole process of publication and for all the cooperating parties (author, journal editor, peer-reviewer, and publisher). We follow the Committee on Publication Ethics ([COPE](#)) and more specifically the [Code of Conduct and Best Practice Guidelines for Journal Editors](#).