

## Financial contributions

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### 1. Enrollment in Courses on site

Institutional Cycle ( <i>annual enrollment</i> )	1.200 €
Licentiate cycle ( <i>annual enrollment</i> )	1.500 €
Integrative year ( <i>annual enrollment</i> )	1.500 €
Doctoral Program ( <i>first year</i> )	1.200 €
Doctorate cycle ( <i>registration for subsequent years</i> )	800 €
Course for Formators and Leaders of Communities of Consecrated Life and Societies of Apostolic Life	1.400 €
Course in Spiritual Accompaniment	900 €
Course of Spiritual Theology ( <i>annual registration</i> )	400 €
Guests and overtime for the various cycles and programs ( <i>free registration, then for each individual ECTS</i> )	30 €

#### **Off-course<sup>1</sup>:**

Annual enrollment in the Baccalaureate Cycle, the Licentiate Cycle, the Course for Formators and Leaders of Communities of Consecrated Life and Societies of Apostolic Life	400 €
Annual enrollment for Course in Spiritual Accompaniment	200 €

<sup>1</sup>At the moment of the renewal of the enrollment, the student will have to pay, in addition to the out-of-course enrollment fee for the current year, also those for the years in which he/she has been absent.

### 2. Enrollment in Online Courses

#### **Italian**

Course in Spiritual Theology Course Online - complete program ( <i>annual enrollment for the first and second year</i> )	400 €
Course in Spiritual Theology Online - program of your choice ( <i>free enrollment, then each individual ECTS</i> )	30 €

#### **English**

Certificate in Spiritual Theology Online ( <i>annual enrollment</i> )	700 €
Courses of your choice ( <i>free enrollment, then each individual course of 2 ECTS</i> )	100 €

**Spanish/English** (*only for the teaching staff of the Universidad popular autónoma del Estado de Puebla*)

Curso de Teología Espiritual Online ( <i>annual registration, includes certificate</i> )	550 €
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### 3. Final Exams

#### Licentiate

Dissertation Presentation	400 €
Exam <i>De universa</i>	250 €

#### Doctorate

Dissertation Presentation	700 €
Dissertation Defense	500 €

### 4. Diplomas

Baccalaureate	150 €
Licentiate	200 €
Doctorate	200 €
Diploma for Formators and Leaders of Communities of Consecrated Life and Societies of Apostolic Life	80 €
Diploma in Spiritual Accompaniment	60 €
Diploma in Spiritual Theology	50 €
Diploma in Spiritual Theology Online ( <i>Italian and English courses</i> )	50 €
Diploma del Certificate in Spiritual Theology	50 €

### 5. Certificates

Simple ( <i>pre-registration, enrollment and attendance</i> )	20 €
For a grade or with partial votes	20 €
With full votes	50 €
With full votes and course content	100 €
Duplicate of the student card	20 €
Authentication	20 €
Urgent certificate request	10 €

### 6. Special payments

Late payment annual and semi-annual	20 €
Late registration for exams	10 € per exam, up to a maximum of 50 €
Course with tutoring mode	100 €
<b>Library card:</b>	
Annual membership	80 €
Semi-annual membership	60 €
Weekly certificate	15 €
Daily certificate	5 €
Duty stamp for payments over 77,40 €	2 €

**Sending documents:**

Italy	15 €
Europe (Mediterranean basin)	20 €
Asia, Africa, America	25 €
Oceania	30 €

**7. Other useful information**

1. The enrollment fee includes the exams of the individual courses, secretarial expenses and access to the Library.
2. The enrollment fee can be paid in two instalments (at the beginning of each semester).
3. Diplomas and all other documents are paid when requested.
4. Fees paid are not refunded.
5. In addition to cash and credit cards, fees may also be paid by bank transfer to:

Casa Generalizia Padri Carmelitani Scalzi  
IBAN: IT24 T030 6909 6061 0000 0125 243  
BIC: BCITITMM  
Banca Intesa San Paolo, Piazza Paolo Ferrari, 10 - 20121 MILANO

In the case of payment by bank transfer, please mention first and last name (for all students), as well as the fiscal code of the account holder (for Italian students).  
The student must present the payment receipt to the secretary's office.